**Meetings on Teams**

29/5/2021  - Second Meeting(22min09s)

**Agenda**

1. Make sure the video and audio of each group member are normal before the meeting.

2. Something must be mentioned – about SparkPlus.

3. Schedule the time and agenda for the next meeting.

**Recording Link**

<https://web.microsoftstream.com/video/f200c429-e637-4557-bfef-a60876583dd6>

**Actions**

1. Leader(Miao Zheng) have a brief introduction of the group website.

2. The team members introduce their work in turn.

Miao Zheng – Have done the group website structure.

Shiqiao Xing – Have a brief understanding of his part of work.

Fengke Zhan - Have done his work, and have designed the interface of our project software.

Xinwei Li - Have done Tools and Tech & Testing tasks, with plenty of references.

Hao Gu - Have done hia part of work.

2. About sparkplus, leader had a clear asking that every member must do the SparkPlus.